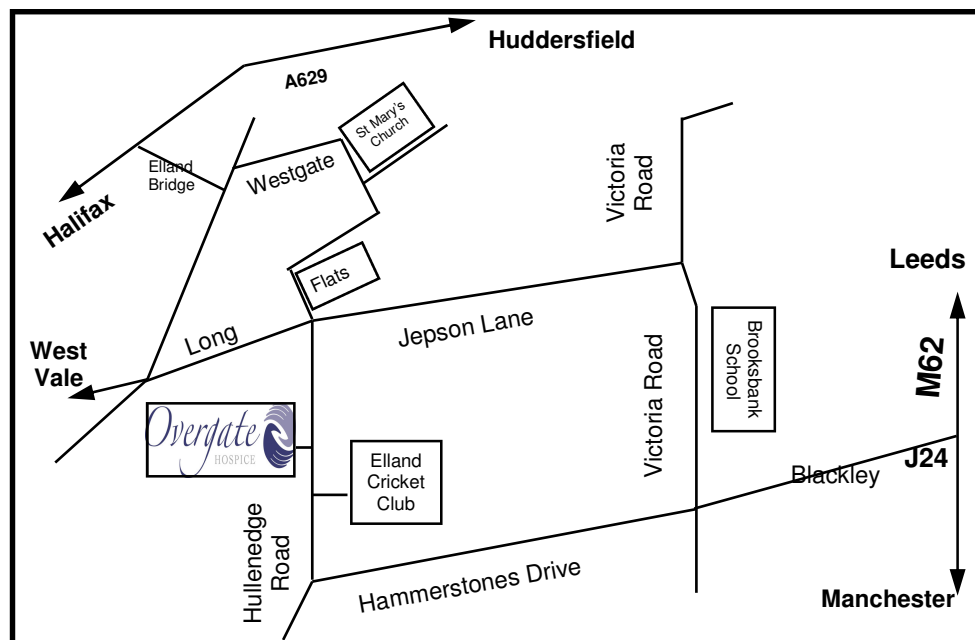


If you would like to know more about the information in this leaflet, please ask a member of staff

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Consent & Confidentiality

A guide for patients and carers

When you are referred to any part of Overgate Hospice for treatment and support we need to record and keep some personal information about you and your illness

We use this information to:

- Help us to provide you with care and specialist treatment. This may involve a number of different professionals knowing about you and your illness
- Help us to comply with the law and Regulatory Bodies
- Help us to keep the Hospice environment as safe as possible for all
- Help us to make appropriate decisions about service development and improvements
- Help us to keep our staff up to date
- Help us to carry out audit and research

All information is kept on systems which are secure and confidential to the Hospice

Anyone who works in the Hospice knows they must look after your information and inform you about how they wish to use it

You can ask to see the information we have about you — detailed policies are available about this; please ask a member of staff

Unless you have been spoken to about a research project, all the care you receive is intended to help you to live with your illness

At all times we will try to talk to you about your care and give you information about why we suggest things. No treatment will be given to you without your permission. If you feel you want more information about your treatment this can be provided—please ask the staff