

## Clinical—Patient Transport Volunteer



**Hours:** Varying hours dependent on service required:

- New Referral Group Monday 2:00pm to 4:00pm
- Breath of Fresh Air programme Tuesday 2:00pm to 4:00pm
- Support and Wellbeing programme Thursdays 9:30 am to 12 noon and 1:00pm to 3:30pm
- Time to Think Programme Friday 9:30am to 12 noon
- Complementary therapy and Diversional therapy sessions Monday to Friday approximately 1hour per session

**Report to:** Day Hospice Manager

**Supported by:** Day Hospice staff; Ward Clerk; Volunteer Services Team

**Role Summary:** Volunteer drivers are required to transport patients to and from Day Hospice Varying hours depending on service required (not Saturday or Sunday) Own transport is essential, with mileage/petrol reimbursed accordingly. Drivers must inform their insurers of their voluntary driving. We complete an online driving licence and MOT certificate check and an enhanced DBS with barred list check. **Because you care, we can.**

### **Main Tasks:**

- Driving patients to and from Day Hospice Monday to Friday

### **The skills/Experience we are looking for:**

- A full, clean driving licence, with 3 years experience
- Excellent Communication and interpersonal skills, easily building rapport with patients
- A friendly and professional approach to dealing with people

### **Training:**

- Induction (11 minute You Tube film and supporting paper pack)
- Safe Moving and Handling; induction (2 minute You Tube film)
- Safeguarding Adults (level 1) (Blue Stream Academy online training)

### **Expectations:**

- An Overgate Hospice Ambassador, representing the Hospice in a positive manner and giving a positive message about the work of the charity
- Respectful to patients, volunteers and staff and sensitive to situations
- Comfortable having close contact with patients living with life-limiting illnesses
- Understands the importance of confidentiality
- Reliable and committed to volunteering
- Volunteers must operate within Overgate Hospice's policies and guidelines
- Volunteers will be medically fit to undertake the role and inform the Day Hospice Manager/ Volunteer Services Team of any changes
- Volunteer identification badge must be worn at all times

### **Additional information:**

Overgate Hospice operates a strict no smoking policy, including the use of e-cigarettes/ vapes and volunteers must comply with the Hospice's alcohol and substance misuse policy.

Volunteers must be a minimum of 21 years old for this opportunity.

The car must be clean and tidy and smoke free.

There is a three month settling in period.

This opportunity is subject to an Enhanced Disclosure and Barring Service check including barred list (adult). Drivers must advise their insurance company that they are using their vehicle as a volunteer with Overgate Hospice.

**More information:**

If you would like to know more about this opportunity, please contact us.

Telephone: 01422 379151

Email: [volunteering@overgatehospice.nhs.uk](mailto:volunteering@overgatehospice.nhs.uk)

Website: [www.overgatehospice.org.uk](http://www.overgatehospice.org.uk)