

End of Life Care Training Directory

CHFT 2026

Introduction

This End of Life Care Training Directory provides an overview of education and training opportunities available to support staff caring for patients and families at the end of life.

The directory brings together training aligned with national guidance and local priorities, supporting staff to develop the knowledge, skills and confidence required to deliver compassionate, person-centred end-of-life care.

This directory is intended for staff involved in end-of-life care, including Registered Healthcare professionals, Healthcare Assistants, Support Workers, Care Home carers and Domiciliary Carers.

How to Use This Directory

Each training opportunity is listed with a brief description, intended audience and learning focus.

Staff and managers can use this directory to identify appropriate training based on role, experience and development needs.

Further Information and Booking

If you wish to discuss suitability of attending a session, or require further information and to book training, please contact:

End of Life Care Education Team on eolcteam@cht.nhs.uk

Advance Care Planning & Communication Skills

Target audience:

All staff involved in discussing Advance Care Planning with palliative/end of life patients and those important to them.

Overview:

This full day interactive session develops skills and confidence in initiating and conducting Advance Care Planning discussions with patients and those important to them.

Key learning outcomes:

- Understand principles of Advance Care Planning
- Communicate effectively during sensitive conversations
- Support patient-centred decision making
- Document and share patient preferences appropriately

Dates:

Day 1- Thursday 7th May 9am-4pm Lecture theatre HRI

Day 2 – Tuesday 20th October 9am-4pm Meeting Room 2 Calderdale Learning Centre

Advance Care Planning & Communication Skills 2026

This full day session is suitable for all practitioners who care for palliative and/or end-of-life patients.

DATES	LOCATION
Thursday 7 th May 9am-4pm	Lecture Theatre HRI
Tuesday 20 th October 9am-4pm	Meeting rm 2 Calderdale Learning Centre

The interactive session will cover:

- Having conversations with patients/residents/clients and those important to them about their wishes for future care/support
- Picking up on cues and supporting people to talk openly about things that may be concerning them
 - Recording and sharing peoples wishes for future care..

If you would like to reserve a place on this course, please contact our End of Life Care Team by emailing EoLCTeam@cht.nhs.uk

Care of the Deceased Patient Training

Target audience:

All CHFT Hospital staff involved in care after death.

Overview:

This training supports staff to provide respectful, dignified and safe care following a patient's death. It focuses on practical care, legal requirements and sensitive communication with families.

Key learning outcomes:

- Deliver dignified and respectful patient centred care after death
- Understand legal and documentation requirements.
- Demonstrate cultural and religious sensitivity.
- Support families immediately following death.

Dates:

Tuesday 2nd June 9:30-11am Boardroom HRI

Wednesday 21st October 9:30-11am Meeting RM 1 Calderdale Learning Centre

Care of the Deceased Patient Training 2026

Do you want to learn more about caring for deceased patients and their families?

The End-of-Life Care team are facilitating some training sessions suitable for CHFT Hospital staff who care for patients at the end of life.

DATES	LOCATION
Tuesday 2 nd June 9:30-11:30am	Boardroom HRI
Wednesday 21 st October 9:30-11:30am	Meeting Rm 1 Calderdale Learning Centre

The session aims to increase your confidence and competence in caring for a patient that has died. This will include practical care after death, documentation and supporting the bereaved family.

If you would like to reserve a place on this course, please contact our End of Life Care Team by emailing EoLCTeam@cht.nhs.uk

Communication Skills Training for HCAs / Support Workers

Target audience:

Healthcare Assistants, Support Workers, Care home and Domiciliary Carers.

Overview:

Designed for Healthcare Assistants, Support workers, Care Home and Domiciliary Carers caring for patients and families at the end of life, this training focuses on compassionate communication and emotional support.

Key learning outcomes:

- Communicate confidently and compassionately
- Understand the HCA role in end-of-life care
- Respond appropriately to emotional distress
- Recognise when to escalate concerns
- Know what support is available and how to access.

Dates:

Monday 9th March – 9am-12pm RM 6 Calderdale Learning centre

Monday 9th March – 1-4pm RM 6 Calderdale Learning Centre

Tuesday 22nd September – 9am-12pm– HRI Forum 1a

Tuesday 22nd September – 1-4pm Forum 1a HRI

Communication Skills training for HCA's/Support workers 2026

**Would you like to improve your communication skills?
The session will allow you the opportunity to reflect on your
own communication skills.**

**Suitable for HCA's, Support Workers, Care Home and
Domiciliary staff caring for patients and their families at the
end of life.**

DATES	LOCATION
Monday 9 March 9am-12pm	Room 6 Calderdale Learning Centre
Monday 9 March 1-4pm	Room 6 Calderdale Learning Centre
Tuesday 22 September 9am-12pm	Forum 1a HRI
Tuesday 22 September 1-4pm	Forum 1a HRI

- The interactive session will cover :
- Why communication is important
 - What affects the way we communicate
 - Starting the conversation
 - Communicating in difficult situations
 - How and where to access support.



**If you would like to reserve a place on
this course, please contact**

EOLCteam@cht.nhs.uk

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Enhanced Communication Skills

Target audience:

Registered healthcare professionals caring for patients and their families who are palliative/end of life.

Overview:

This session focuses on enhanced communication skills for complex, sensitive and emotionally challenging end-of-life discussions.

Key learning outcomes:

- Understand the importance of effective communication.
- Be able to identify and practise the skills to facilitate effective communication.
- Be able to identify potential barriers to effective communication
- Be able to discuss strategies to manage communication challenges
- Reflective practice.
- Increased self confidence in communicating sensitive information.

Dates:

Tuesday 3rd March 9am-4pm: Forum 1A HRI

Thursday 23rd April 9am-4pm Forum 1A HRI

Thursday 11th June 9am-4pm Forum 1A HRI

Tuesday 8th September 9am-4pm Meeting Room 1 Calderdale Learning Centre

Tuesday 6th October 9am-4pm Meeting room 2 at Calderdale Learning Centre

Thursday 12th November 9am-4pm Forum 1A HRI

Enhanced Communication Skills 2026

Suitable for all registered practitioners who care for palliative and/or end-of-life patients.

DATES	LOCATION
Tuesday 3 March 9am-4pm	Forum 1A HRI
Thursday 23 April 9am-4pm	Forum 1A HRI
Thursday 11 June 9am-4pm	Forum 1A HRI
Tuesday 8 September 9am-4pm	Meeting room 1 Calderdale Learning Centre
Tuesday 6 October 9am-4pm	Meeting room 2 Calderdale Learning Centre
Thursday 12 November 9am-4pm	Forum 1A HRI

The course aims to increase your confidence and competence in communicating with palliative care patients and their carers. There will be an opportunity to practise key communication skills within a set scenario. We will cover scenarios that will include dealing with difficult emotions and questions.

If you would like to reserve a place on this course, please contact our End of Life Care Team by emailing EoLCTeam@cht.nhs.uk

HCA / Support Workers End-of-Life Care Champions Programme

Target audience:

Healthcare Assistants, Support Workers, Care Home and Domiciliary Carers with an interest in End-of-Life Care

Overview:

This programme supports staff to develop enhanced End of Life Care knowledge and skills, and to act as End-of-Life Care Champions within their clinical areas.

Key learning outcomes:

- Develop enhanced End-of-Life Care knowledge
- Act as a role model within their team.
- Support colleagues and promote best practice

Dates:

To complete the course attendance is required on all 4 days

DAY 1 – Thursday 24th September – Lecture Theatre HRI

DAY 2 - Thursday 15th October – Forum 1B HRI

DAY 3 - Tuesday 3rd November – Forum 1B HRI

Day 4 - Shadowing the care team at Overgate Hospice Elland. (Date and time to be arranged)

HCA/Support workers End-of-Life Care Champions Programme 2026

This education programme is suitable for HCA's /Support Workers/Care Home Carers/Domiciliary Carers who are passionate about providing high quality End of Life Care for patients/residents and their families.

It will help you develop your confidence and knowledge in all areas of End of Life Care and enable you to take on the role of Champion in your work area.

To become an End of Life Champion, you need to attend all the days listed below.

- Day 1, Thursday 24 September, Lecture Theatre HRI
- Day 2, Thursday 15th October, Forum 1B HRI
- Day 3, Tuesday 3rd November, Forum 1B HRI
- Day 4, Shadowing the care team at Overgate Hospice, Elland (Date and time to be arranged)

If you would like to reserve a place on this course, please contact our End of Life Care Team by emailing EoLCTeam@cht.nhs.uk



End-of-Life Care Champions Programme for Qualified Healthcare Professionals.

Target audience:

Registered healthcare professionals with a passion to develop their knowledge and skills in End of Life Care.

Overview:

This educational programme equips End-of-Life Care Champions with the skills and knowledge to support and develop End of Life care within their areas of work.

To complete the course attendance is required at the 4 course days (dates as below) plus an 'Enhanced Communications skills' training day, and a day/shift shadowing a specialist palliative care service.

Key learning outcomes:

- Increased confidence, knowledge and skills in End of Life Care
- Act as a role model and resource within their team.
- Promote high-quality, person-centred End of Life Care.

Dates:

DAY 1 – Thursday 30th April – Forum 1A and 1B HRI

DAY 2 – Tuesday 19th May – Boardroom HRI

DAY 3 - Thursday 25th June – Lecture Theatre HRI

DAY 4 – Wednesday 15th July – Boardroom HRI

End-of-Life Care Champions Programme for Qualified Healthcare Professionals:2026

This programme of education is offered to all **qualified healthcare professionals** who have an interest in end-of-life care and are looking to develop their skills and knowledge.

Next cohort course dates for 2026:

Day 1 - Thursday 30 April – Forum 1A and 1B HRI

Day 2 - Tuesday 19 May – Boardroom HRI

Day 3 - Thursday 25 June – Lecture Theatre HRI

Day 4 - Wednesday 15 July – Boardroom HRI

All who complete the programme will become an End-of-Life Care Champion for their area. The role of the Champion is to provide expertise, support and information to colleagues to enable excellent care for our patients and families at the end of life. We expect you to teach, disseminate information, provide leadership and develop end of life care in your area and support the Trusts end-of-life initiatives.

The programme consists of attending the 4 course dates (as detailed above) plus an 'Enhanced Communication Skills' training day and a day/shift shadowing in a Specialist Palliative Care service.(Further details will be given to you on day 1 of the course)

If you would like to reserve a place on this course, please contact our End of Life Care Team by emailing EoLCTeam@cht.nhs.uk



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Recognising Dying – Training Sessions

Target audience:

CHFT Hospital staff involved in caring for End of Life patients.

Overview:

This training supports staff to recognise when a patient may be entering the last days or hours of life, enabling timely and appropriate end-of-life care.

Key learning outcomes:

- Recognise signs of dying
- Understand the importance of early recognition
- Initiate appropriate individualised care planning for end of life care.
- Communicate sensitive information effectively.

Dates:

Tuesday 16th June 9:30-11:30 am Forum 2 HRI

Tuesday 16th June 1-3pm Forum 2 HRI

Tuesday 24th November 9:30-11:30 Meeting Rm 1 Calderdale Learning Centre

Tuesday 24th November 1-3pm Meeting Rm 1 Calderdale Learning Centre

Recognising Dying Training sessions 2026

Do you want to learn more about caring for people at the End of Life and improve your knowledge and skills?

The End-of-Life Care team are facilitating some training sessions suitable for CHFT Hospital staff that care for patients at the end of life.

DATES	LOCATION
Tuesday 16th June 9.30-11.30am	Forum 2 HRI
Tuesday 16 th June 1:00-3:00pm	Forum 2 HRI
Tuesday 24th November 9.30-11.30am	Meeting room 1 Calderdale Learning Centre
Tuesday 24th November 1:00-3:00pm	Meeting room 1 Calderdale Learning Centre

Outcomes include:

- ❖ Increased confidence in delivering end of life care.
- ❖ Understanding why recognising dying is important, and what common signs to look for.
- ❖ Discussing management of symptoms at the end of life including an awareness of anticipatory medicines and non-drug measures.
- ❖ Knowing what support is available and how to access

If you would like to reserve a place on this course please contact our End of Life Care Team by emailing

EOLCteam@cht.nhs.uk

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Verification of Adult Expected Death Training

Target audience:

Registered healthcare professionals who are required to verify adult expected death as part of their role.

Overview:

This training provides the knowledge and skills required to verify an adult expected death safely and appropriately, in line with CHFT policy, national and professional guidance.

Key learning outcomes:

- Understand legal and professional responsibilities
- Understand what is required to verify an adult expected death
- Correct documentation
- Sensitive communication with and provision of information for families.
- Awareness of bereavement support services available.

Dates:

Weds 18th March 2-4pm delivered on Teams

Tuesday 14th April 2-4pm delivered on Teams

Tuesday 7th July – 2-4pm delivered on Teams

Thursday 1st October 2-4pm -Meeting Room 6 CRH Learning Centre

Verification of Adult Expected Death Training 2026

The aim of the training is to equip you with the required knowledge and skills essential to become competent in verifying adult expected death

DATES 2026	LOCATION
Wednesday 18 March 2-4pm	Ms Teams
Tuesday 14 April 2-4pm	Ms Teams
Tuesday 7 July 2-4pm	Ms Teams
Thursday 1 October 2-4pm	Meeting room 6 Calderdale Learning Centre

Please contact the End of Life Care Team by emailing eolcteam@cht.nhs.uk for further Information.